

Admin.

September 28, 2009

Memorandum 2009-37

Schedule of Future Meetings

The current 2009 Commission meeting schedule includes a meeting on December 17, 2009, from 10:00 a.m. to 4:00 p.m. At its August meeting, the Commission asked the staff to research flight schedules and see whether it would be appropriate to change the scheduled starting time for that meeting.

Based on current flight schedules, it appears that the starting time should be changed.

The earliest flights from northern California to Burbank or Los Angeles are scheduled to arrive between 7:30 and 9:00 a.m. Thus, the earliest that the meeting could reasonably start would be 9:30 a.m.

The next set of flights would arrive between 10:00 to 10:10 a.m. If the meeting were scheduled to accommodate those flights, the meeting would need to start at 10:30 a.m.

The Commission will need to decide whether to move the December start time up to 9:30 a.m. or back to 10:30 a.m. However the Commission decides, a parallel change should probably be made to the December 2010 meeting schedule.

Respectfully submitted,

Brian Hebert
Executive Secretary